

24 May 1978

MEMORANDUM FOR: Executive Secretary, Suggestion and Achievement
Awards Committee

FROM :
SUBJECT : Reference Suggestion 77-489

Dear

1. Knowing that my suggestion will soon come up for review, I want to provide the Committee with some additional thoughts on my original idea to realize greater utility from use of the center courtyard of the Headquarters Building. Conceptually, I still believe that the original suggestion offers a viable way to relieve Headquarters Building office space pressures, while at the same time maintaining the integrity of the original design.

2. One of the thoughts expressed by the reviewing office in July, 1977 indicated possible problems with constructing an atrium-type roof. I can understand that, and did not mean to convey that an all glass roof was the key to the suggestion. As a matter of fact, with the passage of time to review my on thoughts on the matter, a possible alternative would be to reduce my original idea to one that would create a series of offices around the perimeter of the courtyard. An entry corridor could be created which would provide access to the offices as well as an overlook (plus possible entry) into what would become a smaller rectangular center courtyard. It seems to me that the construction costs to realize this renovation would be much less, than that requiring a roof over the entire area.

3. One of the strong arguments for a glass roof, however, could come under the category of "energy-saving actions." It seems to me that some form of solar energy saving device could be matched to the plan to renovate the courtyard, gaining the much needed office space, while simultaneously taking advantage of one of our most under used assets, the sun.

4. I must confess that I have no talent as an artist, so I cannot provide drawings to scale to graphically display my idea. I am available, however, to discuss my suggestion with the architect or other members of the Logistics staff.



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